

**Sandersville City Council**

**Working Session Minutes**

**April 2, 2018 – 4:00 P.M.**

Council Members and City Employees present:

Mayor Jimmy Andrews	Russell Riner, Chief SFD
Council Member Danny Brown	Wayne Poole, Electric Department Director
Council Member Jason Davis	Robert Eubanks, Public Works Director
Robert Wynne, City Attorney	Dave Larson, Building Official
Judy McCorkle, City Administrator	Brianna Wiley, Finance Director
Victor Cuyler, Chief SPD	Karrie Brown, City Clerk

Absent: Mayor Pro Tem Jeffery Smith, Council Member Mayme Dennis, and Council Member Henry Watts

Mayor Andrews called the working session to order at 4:00 p.m. He noted that Mayor Pro Tem Smith will be absent today. Mayor Andrews stated that Council Member Watts is recuperating from being in the hospital and will be absent from the meeting today. Also, Council Member Dennis will be absent from the Working Session but will be at the regular meeting.

Department Reports:

Police Chief Cuyler showed a video from one of the Police Officer's body cameras to demonstrate the proper use of the Tasers and to show the importance of having a good policy (SOP), train on that policy, and follow the policy.

Fire Chief Riner stated the fire department held a retirement dinner for Tommy Jordan last week who retired with 37 years as a volunteer fire fighter. Chief Riner thanked all of those who attended and stated they will surely miss Mr. Jordan.

Electric Director Poole stated he has a bid award on the regular agenda for the reconductoring project on East Haynes Street. The recommendation is the low bid is from Helton Electric. Electric Director Poole stated the tree trimming crew has about 4 more weeks of work before they expend the budget. Also, he was notified by GA DOT that he has to obtain a vegetation permit to trim trees on a State right-of-way.

Public Works Director Eubanks stated he has a bid award on the regular agenda for an aerator motor for the Waste Water Treatment Plant. He also has a bid award for the cutting deck which is replacing the Alamo brand, with the low bidder being the Diamond brand. The bidder will reduce the bid by approximately \$2,000 if the City removes the old cutting deck.

Public Works Director Eubanks stated there was a utilities meeting on the East Haynes Street improvement project last week. He received a written proposal and contract from AT&T in the amount of \$49,130.09 to move their lines underground. This needs to be added to the regular agenda for approval. Public Works Director Eubanks stated he is still waiting on a quote from Charter and hopes to have this on the next agenda.

Building Official Larson stated there will be a public hearing followed by a vote on the regular agenda to make 3 corrections to the zoning map. One correction is the Huddle House property should not be in the City. Also there are two properties on Washington Avenue that are residential and are

shaded as commercial.

Finance Director Wiley stated there is a bid award on the regular agenda for a 2018 Ford Explorer for City Hall which will be used by City Hall staff. The existing vehicle, a Ford Expedition, will go to the Purchasing Agent and the Jeep Cherokee will either be repurposed or will be declared as surplus. Mayor Andrews noted there is only a difference of \$451.00 between the low bidder and the local bidder. The Council Members discussed awarding the bid to the local bidder since the difference is a small amount.

City Clerk Brown stated there is a bid award on the regular agenda for the Folder Inserter machine that is used at City Hall to fold and insert the utility and tax bills. There was only one bid submitted, which is the current vendor.

#### City Administrator Report

City Administrator McCorkle stated she will be meeting this week with Tom Berry and a representative from the company that was hired to look at the telecom infrastructure upgrades. Also she will be meeting on the USDA loan application process and there will be a resolution for interim financing on the next agenda.

City Administrator McCorkle stated the park is near completion. The dedication will be on the morning of April 26<sup>th</sup>, the time will be determined. The Business after Hours will also be held on April 26<sup>th</sup> starting at 5:30 p.m.

#### Mayor and Council Reports

Mayor Andrews stated he presented the Month of the Young Child Proclamation to the NBPW Club last week.

Council Member Brown asked about the CHIP grant process. City Administrator McCorkle replied that we are waiting on the next step. The Regional Commission has a waiting list and when they start the projects they will start at the top of the list and go down to determine eligibility.

#### Other Reports

Connie Burley, Archway Professional, stated that the Archway office will be relocating to the Chamber of Commerce and Development Authority building.

Mayor Andrews adjourned the Working Session at 4:30 p.m.